

**St. Albans Town Educational Center  
Prescription Medication Order and Permission Form**

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

Medical Provider: \_\_\_\_\_ has permission to release and fax information to St. Albans Town School and the school has permission to administer the medication as prescribed.

Medication: \_\_\_\_\_

Dose and Directions: \_\_\_\_\_

Reason for Giving: \_\_\_\_\_

Beginning Date \_\_\_\_\_ Last Dose \_\_\_\_\_

\_\_\_\_\_  
Medical Provider  
Date

Date

\_\_\_\_\_  
Parent/Guardian

\*All Medicine brought into the school must be kept in the Health Office during school hours unless otherwise noted.

**EMERGENCY MEDICATION**

This student is capable of, and has been instructed by the medical provider in, the proper method of self-administration of this medication, has been advised of possible side effects of the medication and has been informed of when and how to access emergency services. Please circle which applies:

Self carry/administer

NO self carry or administer

Self carry only

\*Self-administration of this medication may only occur with both parent/guardian and medical provider signatures.

\_\_\_\_\_  
Medical Provider

Date

\_\_\_\_\_  
Parent/Guardian

Date

**St. Albans Town Educational Center  
Health Office**

**802-752-2685**

**Fax 802-527-7043**

**Office hours: 8:00-3:30**

Lindsey Campion, RN

Cathy Stetz, RN

Christina Adamczak, Health Office Assistant

### **Prescription Medication Reminders**

Prescription medication cannot be given at school without:

1. Written permission from the medical provider containing information on the reason, dose, and time the medication is to be given.
2. Written permission from the parent with any necessary instructions.
3. Medication must be in a pharmacy or medical provider labeled bottle.
  - o Ask your pharmacist for a bottle labeled for school and an extra for field trips.
  - o Medication brought to school in baggies or other containers is **NOT** allowed.

Vermont Law allows students with life threatening allergies or asthma to carry and self administer emergency medication at school and during other school events. If you feel that your child is capable of taking care of him/herself and his/her medication you must fill out the medication release form. It will then be faxed to the medical provider for permission. Students with anaphylactic allergies and/or asthma must fill out an Allergy Action form and/or Asthma Action form. All forms are located in the Health Office or can be downloaded on the SATEC website under Health Office.

To ensure your child's well being, and the safety of all our students, do not send any medication to school via the bus, backpacks, or lunch boxes; parents should hand deliver the medication to the health office. At the end of the school year unused medication must be picked up from the health office by a parent/guardian. Uncollected medication will be discarded.

If it is necessary for the school to give an extra dose (for example: a forgotten pill at breakfast) please be sure to talk with one of the nurses directly. Medication cannot be given unless a nurse speaks directly with a parent or guardian. This is necessary to assure your child's safety and maintain a medication schedule.

Thank you for your cooperation.